

## Job Vacancy

**Position Title:** Financial Accountant  
**Department:** Finance  
**Location:** Amsterdam, NL  
**Salary:** Competitive & Excellent benefits  
**Contract:** Definite

### Main Responsibilities

#### Accounting activities

- Create, check and post entries in the General Ledger for various legal entities related to the following responsible areas
  - Investments, CTA, equity pick up, minority interest
  - Loans, interest, derivatives, swaps, bank guarantees
  - Recharging process for miscellaneous financing and acquisition related cost
  - Accruals by automatic PO process and manual provided by Controllers and reversal process
  - Revaluation of foreign currency position in GL by Oracle revaluations job and necessary adjustments
  - Subledgers AR and AP, which includes intercompany
  - General Service Agreements
- Create and maintain (new) supporting detailed sheets for above mentioned areas and performs analysis and prepares detailed reports to support general ledger balances and transactions;
- Documents reconciliations according to standard reconciliation sheet
- Prepares month end file (hard copy in binder) with specifications to GL accounts month end balances and detailed documentation;
- Ensures that reconciliation processes are accurate, timely and SOX compliant according to guidelines from Compliance Manager;
- Checks monthly reconciliation of GL accounts with its sub ledgers and resolves problems together with sub-ledger owners for Intercompany relations i.e. transactions and balances;
- Prepares on a monthly (PTD) and YTD basis analysis of foreign currency exchange rate differences on balance sheet and p&l;
- Initiate, reviews and processes proposed entries from sub-ledger owners and intercompany accountant;
- Maintains processes, communications and workings around GSA agreements;
- Maintains processes, communications and workings around Bankguarantees for the media group
- Maintains Checklist/Activity list for monthly closings process;
- Issues new accounting methods depending on business developments with accurate reconciliation process;
- Assists the other (Sr.) - / Financial Accountant with the Oracle closing if and when required;

#### Special projects

- Assist with special accounting / finance projects when and if applicable

**Knowledge, Skills & Experience**

- Higher education in Business Economics (HEAO/SPD)
- Experience in Oracle accounting software and Excel spreadsheets
- Approximately 5 years professional experience in an international business environment
- Excellent problem solving team worker with a drive for results
- Pro-active, Flexible, Accurate, Energetic
- Able to work in a dynamic fast paced, multicultural environment and deal with change management
- Ability to be proactive and recognize needs of financial information in the business unit
- Able to set priorities and to make distinctions between the main issues and details
- Fluency in English

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Or please email your CV and a covering letter stating current remuneration package to

Frank Geuze, Recruitment Advisor

Email: fgeuze@lgi.com

Tel: +31 (0) 20 – 77 83 899

Chellomedia is committed to equal opportunities and welcomes applications from all sections of the community.